

## **The Minnesota College and University Career Services Association, MCUCSA, has its own email list, or listserv:**

mcucsa@d.umn.edu

### **What is the MCUCSA listserv?**

The listserv is a mailing list of email addresses of all Minnesota College and University Career Services Association, or MCUCSA, members. When a message is posted or sent to the listserv, it automatically goes to the email addresses of all MCUCSA members.

### **Who is on the listserv?**

Everyone who is a member of the Minnesota College and University Career Services Association is on the listserv. To see the list of members, from the MCUCSA web site <<http://www.mcucsa.org>>, click on "[Member Services](#)" on the left at the top, and then click on "[Current Membership Roster](#)" from the list of options.

### **Members**

This is an unmoderated, closed listserv. Only current MCUCSA members (and the LandIt! Administrator) are on the listserv. Only members may post messages to the listserv and only members receive messages posted to the listserv. New members of MCUCSA will be added to the listserv by the manager when notified by the MCUCSA treasurer.

### **How Does It Work**

To post to the listserv, simply type the address, <mcucsa@d.umn.edu>, in the "To" line of your email program. Your message will go to every member of MCUCSA listed on the current roster. You may respond to a message by sending it to the entire listserv or you may respond just to the sender of the original message by choosing the appropriate option in your email program.

### **Purpose**

The purpose of the listserv is to facilitate communication between MCUCSA members. It provides an easy and convenient means of corresponding, a place for dissemination of information, and a forum for discussion for all MCUCSA members.

### **Manager**

This listserv is managed by, Janet Pribyl, at the University of Minnesota Duluth Career Services <jpribyl@d.umn.edu>.

### **To change your email address or to be taken off the listserv**

Send an email to, Janet Pribyl, at <jpribyl@d.umn.edu>, requesting your email address be changed or that you be taken off the listserv. Please include the email address used by the listserv and, in the case of changing addresses, your new email address.