

Minutes of the Minnesota Education Job Fair Association

Thursday, June 10, 2010

Bemidji State University, Bemidji, MN

Present: Sheila Risacher, Southwest State, Janet Pribyl, UMD, Kristen Underwood, MSU-Mankato, Brad Kmoch, Carleton, Sue Zurn, Concordia -Moorhead, Pam Weller-Dengel, MSU-Mankato, Kelly Jordan, Hamline, Don Talbert, Crown, Mary Jo Starkson, Bethany, Raschel Rask, St. Olaf, Janine Papenfuss, Concordia – St. Paul, Mary Anderson, St. Scholastica, Bill Baldus, Metro State, Vicki Decker, Winona State, Julie Westlund, UMD, Adelaide Turkowski, St. Cloud State, Sarah Covert, CEHD-UMN-TC, Kelly Meyer, Concordia – Moorhead, Jay Thoreson, Concordia-Moorhead, Lois Olson, Augsburg, Kristen Hartz, Gustavus, Heidi Lender, Augsburg, Diane Crist, Univ. St. Thomas, Gary Donovan, UM-Morris, Ed Stubblefield, CSB/SJU, Cynthia Favre, Gustavus, Tina Wagner, St. Kate's, Margie Giauque, Bemidji

Meeting called to order by Margie Giauque, Chair at 2:50 PM

1. Approval of Minutes from Fri. March. 26, 2010.

Sheila R. – Southwest Sate MN motioned to approve minutes, Janine P., Concordia Univ. seconded.

Motion Passed

2. MEJFA Executive Committee for 2010-2011

Pam W-D, MSU, Mankato moved, and Addie, St. Cloud State seconded that the following officers be accepted.

Motion Passed

Cynthia Favre – Chair

Margie Giauque – Past Chair

Ed Stubblefield – Treasurer

Don Talbert – Secretary

3. Special Committee Members are:

- Kristin Underwood, Marketing and Facilities
- Janet Pribyl, Volunteer Coordinator
- Lu Ann Rice, Registrar and Hospitality
- Sarah Covert, Programming
- Vicki Decker, Janet Pribyl and Mary Anderson, Finance

4. ED Fair Committee Reports: 2011 Minnesota Education Job Fair: Mon. April 11, 2010 at the Minneapolis Convention Center

Treasurer – Ed S.

- Treasurers' report was not approved due to pending clarifications.
- There is still no decision from the IRS about the appeal.

Marketing and Facilities – Cynthia F.

- The whole fair will be in the Exhibit Hall at the MPLS Convention Center, except for District presentations which will be in another room.
- Money will be saved by sending a smaller promotional packet to districts.

Volunteer Staffing – Janet P.

- This went well for the 2010 event.

Programming - Sarah C.

- Be sure to attend the presentation Fri. AM with the Rep. from the MN Department of Education about licensure.

Finance – Vicki

- The committee met to discuss ideas to increase revenue and decrease spending for the Fair. Will meet again in near future.

5. Old Business

- New license categories list will be used for the 2011 fair.
- Fees for 2011 Fair: The Executive Board has approved the following fees for the 2011 fair:
\$300 for early bird registration (up to 4 weeks in advance)
\$350.00 after that
- This will cover 2 recruiters; additional recruiters would be charged \$25.00 per person
- There will be no increase in the student fee for 2011

- Revisiting border students' attendance at ED Fair: Should students from bordering states be allowed to attend the Fair? The Executive Board has recommended that we not include/invite these students for the 2011 fair. This issue will be revisited in the future.

- AAEE Subsidy:
Sheila R. moved and Pam W-D seconded that we not subsidize a person to attend the 2011 AAEE Conference. This will be revisited next year. **Motion Passed**

6. New Business

- FYI: AAEE Conference – Nov. 7-10, Chicago, IL.

Meeting adjourned at 3:45PM

Submitted by Don Talbert, MEJFA Secretary