

## Minutes of the MN Education Job Fair Association

Thursday Oct. 23, 2008

Univ. of Minnesota-TC, Minneapolis, MN

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**Present:** Margie Giauque, Bemidji, Gary Donovan, Univ. of MN-Morris, Sarah Covert, U of M-TC, CEHD, Mary Anderson, College of St. Scholastica, Julie Westlund, UMD, Ed Stubbefield, St. Ben's/St. John's, Tina Wagner, St. Kate's, Lauren Kavan, Hamline, Diane Sukut, Concordia, St. Paul, Jay Thoreson, Concordia-Moorhead, Sue Zurn, Concordia-Moorhead, Cynthia Favre, Gustavus, Diann Lloyd-Dennis, Northwestern, Kelly Meyer, Concordia-Moorhead, Janet Pribyl, UMD, Bill Baldus, Metro State, Kirsten Cahoon, St. Olaf, Patricia Conde-Brooks, St. Thomas, Patti Neiman, U of MN, CEDH, Erin Koolen, Augsburg College, Don Talbert, Crown College

Meeting called to order by Julie Westlund, Chair at 1:05 PM

1. **Approval of Minutes** from June 13, 2008.  
Kelly motioned to approve minutes, Diann LD. seconded. **Passed**
  
2. **Treasurer's Report** (Ed Stubblefield) - **see report**  
Gary D. moved to approve and Kelly seconded. **Passed**
  
3. **Committee Reports** – Next Fair - Monday April 6, 2009
  - a. **Registrar Report / Hospitality** (LuAnn Rice) – no report
  
  - b. **Facilities/Marketing Report** (Cynthia Favre) –
    - A date for 2010 fair should be set by Dec. 2008
    - Cynthia distributed 2008 Ed. Fair Marketing material
    - Discussed use of promotional water bottles in past fairs, and having more water stations, with larger cups at the 2009 Fair instead of the bottles.
  
  - c. **Volunteer Report** (Julie Westlund)
    - Thank you to all of the volunteers that make the event a success.
  
  - d. **LandIt!** (Gary Donovan)
    - The committee is meeting in November to determine the exact date/s of when the next promotional mailings will be sent.
  
4. **New Business**
  - a. Clarification: Does MEJFA pay for the chair or chairs designee to attend the annual AAEE national conference? Yes, this was done in the past.

Cynthia F. motioned, Tina W. seconded that MEJFA fund one member to attend the national AAEE meeting this year. Friendly amendment accepted: Ed. S. motioned Diann L-D seconded that we pay up to \$1000.00 for Margie G. to attend the AAEE meeting this year as the MEJFA representative. **Passed**

- b. Discussed past membership by in Minnesota Association of School Personnel Administrators (MASPA) and AAEE by MEJFA members, and the benefits of membership for our organization.

Diann L-D, Margie, and Jay T. will be the Programming Committee and look into how we can partner with state and national education associations in the future.

- c. Discussed Ed Fair Attendance records and how to compile an accurate history. All schools are asked to submit the number of attendees from 2005 thru 2008 to Julie Westlund.

Meeting adjourned at 2:10 p.m.

Submitted by Don Talbert, MEJFA Secretary