

## **Minutes of the Minnesota Education Job Fair Association**

Friday, November 20, 2009

St. Olaf College, Northfield, MN

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**Present:** Angie Soderberg, Jeannie Stummie, Sarah Covert, Sheila Risacher, Julie Westlund, Janet Pribyl, Dane Furfaro, Erin Koolen, Angie Rivera (Grad Student), Miranda Johnson (Grad Student), Natalie Bullinger, Ann Ness, Sue Zurn, Kelly Meyer, Lauren Kavan, Cynthia Favre, Pam Weller-Dengel, Kristin Underwood, Gary Donovan, Janine Papenfuss, Raschel Rask, Diane Crist, Mary Jo Starkson, Diann Lloyd-Dennis, Linda Mayes, Vicki Decker, Mike Hendel, Chris Frank, Ed Stubblefield, Don Talbert

Meeting called to order by Margie Giauque, Chair at 1:30 PM

**1. Approval of Minutes** from Thursday June 25, 2009.

Vicki Decker motioned to approve minutes, Janet Pribyl seconded.

**PASSED**

**2. Introduction of MEJFA Executive Committee**

**3. Treasurer's Report** (Ed Stubblefield) – **see report**

- We may owe some back taxes due to lack of proper filing of documents for one year.
- Ed is recommending that if there are back taxes to be paid, that the taxes are paid from funds in one of MEJFA's Certificates of Deposit. No action is needed at this time, we are waiting for a final decision from the IRS.

Janet Pribyl motioned to approve Treasurer's Report, Pam Weller-Dengel seconded.

**PASSED**

**4. Committee Reports:**

**Registrar/Hospitality** (Margie G.)

- Monday, April 19, 2010 at the Hyatt Regency Hotel, MPLS – Exhibit Hall (see map)
- Ed Fair will be back at the MPLS Convention Center in 2011
- Map and Fact Sheet was distributed at meeting, and will be mailed out too.

**Marketing/ Facilities** (Cynthia F.)

- CD's with Marketing information were distributed

**Volunteer Coordinator** (Janet P.)

- We need people to volunteer. Sign-up will be done on-line again, an e-mail will be sent with instructions on how to sign-up.

**LandIt!** (Sandy T., Janet P., Mike)

- Employer and student registrations numbers are both up.

**Finance** (Vicki Decker, Janet Pribyl and Mary Anderson)

- Committee met July 29, 2009 and has made a number of recommendations based on our current financial standing. The 2008 Fair lost \$9K, and the 2009 Fair lost \$12K.
- Cynthia F. moved and Linda M. seconded that MEJFA subsidize LandIt! up to \$9K annually for salary and expenses, and up to \$1K annually for marketing. **PASSED**
- Diann L-D moved and Kelly M. seconded that MEJFA subsidize \$300 of the cost for one person from each member school for the 2010 summer meeting. **PASSED**
- Cynthia moved and Vicki D. seconded that MEJFA fund registration and hotel, up to 1K, for the Ed Fair Chair or her/his designee to attend the AAEE annual conference. **FAILED**
- After further discussion about the benefits versus cost of a Representative attending this event, and our current financial situation, a decision about funding a MEJFA Representative's attendance at the annual AAEE conference was tabled until a future meeting.
- Ed S. moved and Vicki D. seconded that MEJFA retain a reserve of \$80K in the Certificates of Deposit. **PASSED**

## 5. Old Business

- Reporting of Ed. Fair attendance needs to align with MN Department of Education licensure areas. Margie will email MEJFA members documents that contain the correct information for accurately reporting attendance.

## 6. New Business

- MEJFA Education Programming Task Force – Sarah, Erin, Margie
- Committee was formed to strengthen relationships with MN School Districts to research more programming about education topics. The desire is to work with MASA, MASPA, and MN Dept. of Education.
- Gary D. moved and Natalie B. seconded that the Education Programming Committee spend up to \$500.00 for 2010. **PASSED**

## 7. AAEE Conference Highlights

- Nov. 8-11, 2009 in San Antonio, TX
- Margie attended, and is now on the AAEE Board as Director of Membership and Public Relations.
- Vicki D. will serve out Margie's last year as a Senator for our region.
- Next years conference is in Chicago. IL

Meeting adjourned at 2:45PM

Submitted by Don Talbert, MEJFA Secretary