

MCUCSA Spring 2010 Business Meeting

Friday, March 26, 2010
10:45-11:45am

College of St. Benedict
St. Joseph, MN

Members Present: Michelle Schmitz, Ed Stubblefield, Megan Rivera, Sheila Risacher, Ed Stubblefield, Deenna Latus, Chelsie Sturm, Bobbi Murphy, Heidi Harlander, Mary Emanuelson, Margie Giauque, Pam Weller-Dengel, Brian Koeneman, Sandy Tilton, Erin Koolen, Kelly Jordan, Lauren Kavan, Julie Westlund, Mike Hendel, Vicki Decker, Darren Kaltved, Sarah Covert, Angie Schmidt Whitney, Kirsten Cahoon, Katy Hinz, Andy Ditlevson, Whitney Langenfeld, Kristin Underwood, Lori Kraus, Patricia Conde-Brooks, Laura Emerick, Chris Frank, Alyssa Maples, Kelly Meyer, Jay Thoreson, Kai Takatsuka, Mary Harlander-Locke, Charlie Opatz, Emily Sladky, Nancy Haugen, Angie Rivera, Greg Toutges, Sara Erie, Cindy Norberg, Janine Papenfuss, Erin Dahl, Mary Anderson, Brad Kmoch, Bill Baldus, Ben Hanson, Sara Nagel-Newberg, Addie Turkowski, Trent Dernbach, Raschel Rask, Kristen Hartz, Mary Jo Starkson, Cynthia Favre, Erica Rademacher, Christine Giefer (55 total)

Call to Order, Welcome, and Introductions: Michelle Schmitz called the meeting to order at 10:45am. Members introduced themselves and what institution they represent.

Secretary's Report: Approval of the Fall Business Meeting Minutes: November 20, 2009

The minutes were available on the website and when members checked in for today's meeting, Megan Rivera passed out the attendance list and the membership list. Deenna Latus moved to approve the minutes. Darren Kaltved seconded. Motion passed.

Treasurer's Report: Ed Stubblefield passed out the treasurer's report. Sara Nagel-Newberg moved to accept the report. Sheila Risacher seconded. Motion passed. Ed mentioned the idea of changing the membership dues date to coincide with the fiscal year. There is nothing in the constitution regarding this. Ed will send out the membership dues by June 1 and all institutions need to pay by July 30. All approved.

Committee Reports:

Programming Committee:

The committee members are Darren Kaltved, Sheila Risacher, Megan Rivera, Sarah Covert, and Michelle Schmitz. There are also new members: Kristin Underwood, Kelly Jordan, Lori Kraus, Erin Koolen, Natalie Bullinger, and Brian Keoneman. Kelly Jordan and Kristin Underwood will be the new chairs in place of Darren Kaltved. Sheila, Megan, Michelle, and Darren have all been on the committee for 4-5 years and will be transitioning off.

The plans are underway for the summer conference in Bemidji, MN on June 9-11. Margie Giauque will be the host/main contact. Wednesday will include a social and dinner. Thursday will include a keynote (possibly on the topic of self-care), break out session #1 (possibly MN Dept of Education, benchmarking and research, multicultural, best practices, graduate school prep, communications committee) Lunch, business meeting, break out session #2, free time, and the awards reception. Friday will include break out session #3 and break out session #4, and the Education Fair meeting.

Technology Committee/LandIt!:

The current members are Janet Pribyl, Mike Hendel, and Raschal Rask. Sandy Tilton is the LandIt! Administrator. There are 1786 newly created student/alumni users since September 1, 2009. There are 13,708 active accounts since LandIt! started. In January 2010 LandIt! received 2,605 hits. They plan to conduct a survey of the employers of the LandIt! site and potentially present the results at the summer meeting.

Multicultural Committee:

The current members are Chris Buckley, Sara Nagel-Newberg, Michelle Schmitz, and Tina Wagner. Sara noted that the committee is looking for new members. The committee will potentially plan programming for the summer meeting and hopefully every summer.

Communications Committee:

The current members are Deenna Latus, Megan Rivera, Chelsie Sturm, Katy Hinz, Sheila Risacher, Joyce Halverson, Natalie Bullinger, and Erin Koolen. The committee met in early March. The committee is continuing to welcome new members to MCUCSA and provide a welcome folder. They are also planning to do a "meet and greet" at the fall 2010 meeting for new members, and following up with a phone call after the fall meeting to answer any questions and encourage committee involvement. The new and updated brochures were passed out. Deenna and Sandy Tilton attended the SHRM conference in October with the brochures. They also plan to encourage MCUCSA members to utilize the LinkedIn page for networking/potential mentoring relationship building (potentially at the summer meeting.)

Long Range Planning Committee:

The current members are Michelle Schmitz, Mark Sorenson Wagner, Ed Stubblefield, Joyce Halverson, Linda Ashworth, Janet Pribyl, Darren Kaltved, Jeannie Stumme, Sheila Risacher, Cynthia Farve. The final revisions for the 1-3 year plan are finished. Let Sheila or any committee member know if you have questions.

Benchmarking and Research Committee:

The current members are Heidi Harlander, Sara Nagel-Newberg, Mark Sorenson Wagner, Julie Westlund, Gary Donovan, and Pam Weller Dengel. Julie passed out documents that the committee has been working on and walked the group through them. Julie will also send these documents electronically.

Step 1: (green handout) What do we value about our profession?

Step 2: (green handout) What are the criteria for establishing career learning outcomes?

Step 3: (cream handout) Learning Outcome Frameworks. What are the leaders saying?

Step 4: (white handout) CAS Learning Outcomes, NCDA, NACE

Step 5: (yellow handout) Learning goals and domains and examples of activities to reach each outcome. (knowledge, thinking, self-realization, relationship competencies, social responsibility, life skills)

The purpose of the drafts is to build a framework that everyone can take back to their campuses. Please provide feedback and send to Heidi. At the summer 2010 meeting, they plan to help everyone take it back to their campuses. The goal for next year will be how we measure our established outcomes. A big thank you to the benchmarking committee for their fantastic work!

Government Job and Internship Fair

The next fair will be Friday, October 22, 2010

New Business:**Summer Meeting 2010**

Margie is excited to welcome MCUCSA to Bemidji. She passed out information from the chamber of commerce. All the meetings will be held at Bemidji State University. The hotel is the Hampton Inn. Please let Margie know of any requests or questions.

MCUCSA Awards 2010

Margie noted that the description of the awards is on the website. Please send her any suggestions. Margie, Ed Stubblefield, and Gary Donovan are the Awards Committee.

The nominations committee for board positions is Sheila Risacher, Mark Sorenson-Wagner and Michelle Schmitz. Please send nominations to the committee. There will be a ballot at the summer meeting.

Summer Meeting Locations 2011, 2012

Michelle sent out a survey last fall to determine if the membership prefers campuses, resorts, or both. The feedback was that many preferred to rotate, however, budgets are tight. Cynthia Farve offered to host at Gustavus. The approximate cost for a single residence hall room with three meals at the campus dining hall was about \$73.00 per person/per day. Ed Stubblefield looked into resorts and Breezy Resort was the lowest in price. The approximate cost for June 7-10, 2011 would be \$110.00 with 3 meals a day (off the menu) per person/per day. Ed will find out if there is a cancellation fee and tax percentage. There was discussion if we should consider waiting until we get a clear

picture of budgets for next year. The members agreed at that we cannot wait make this decision and must move on. Margie made a motion to hold the summer meeting at Breezy Point and consider Gustavus the following year. Pam Weller-Dengel seconded. All in favor-Michelle counted one vote per office. Motion passed.

GoinGlobal:

There was much discussion surrounding a possible consortium rate for MCUCSA to purchase GoinGlobal. Kristin Underwood has been working with their representative and all MCUCSA members have a trial access period which Kristin will ask if we can get this extended. Kristin also suggested that we move forward as quickly as possible. MCUCSA needs to know the base number to negotiate with. Kristin will send out a survey to the listserv with the following: 1) Are you interested? 2) Which level are you interested in? 3) Top amount you could spend. She will compile the information and report back to the group.

Adjournment:

Kristin Underwood motioned to adjourn. Margie Giauque seconded. Meeting adjourned at 12:10pm.

Minutes respectfully submitted by Megan Rivera, MCUCSA Secretary.