**MCUCSA Business Meeting Committee Updates**

**Committee Name: Programming Committee**

**Committee Members**: Ben Hansen & Sue Holm (co-chair), Kate Larson (co-chair), Andrea Chartier, Ben Hansen, Maggie Heier, Andrea Mayer, Troy Nellis.

**Plans for the Year/Updates Since the Last MCUCSA Meeting:**

● Continued planning and debrief for the summer 2017 conference.

● Fall 2017 program will feature a presentation on career readiness efforts from Christian Garcia, Toppel Career Center at Miami, to occur at Humphrey Center-UMN-Twin Cities West Bank on Nov. 10.

● The Diversity Committee has indicated continued interest in having the spring meeting have a focus on diversity topics, including possible collaboration with MN-AHEAD group this coming spring. Programming will continue to work with both Diversity Committee and other groups to accommodate their requests.

● Spring program will tentatively occur at St. Ben’s/St. John’s. Date to be determined

**Budget Request:**

None Requested

**MCUCSA Business Meeting Committee Updates**

**Committee Name:** Diversity and Inclusion Committee

**Committee Members:** Susie Wold (co-chair), Amy Meyer (co-chair), Bill Baldus, Bobbi Murphy, Katy Hinz, Amanda Duffy, Linda Sloan, Hailey Olson

**Plans for the Year/Updates since the Last MCUCSA Meeting:**

* Draft Diversity and Inclusion Statement: The final draft of the proposed Diversity and Inclusion Statement has been shared with the membership via email. We will seek additional feedback and approval at the summer meeting. Once the membership has voted on a final draft, this will be included on the MCUCSA website in collaboration with the Membership and Communications Committee.
* Diversity Book Club: The Diversity and Inclusion Committee is hosting the annual Diversity Summer Book Club featuring [Somalis in Minnesota](https://www.amazon.com/Somalis-Minnesota-People-Ahmed-Yusuf/dp/0873518675) by Ahmed Ismail Yusuf. The book club will be held at the MCUCSA Summer Meeting, June 22 in the Dockside Lounge at 4:30 pm, prior to the banquet.
* Spring 2018 Diversity Programming: The committee is looking forward to collaborating with the Programming Committee on the spring 2018 diversity topic and speakers. This effort will begin when we connect with the new co-chairs of the Programming Committee, Ben Hansen and Sue Holm. We hope to meet with them in August or September of 2017.
* Spring 2018 Diversity Programming: The committee is interested in inviting undergraduate students to attend the spring program again. We received positive feedback from the students and membership alike about their presence at the meeting. **100% of the respondents (7 respondents/11 participants) felt that our goal was achieved.** (...to give undergraduate students from underrepresented populations the opportunity to attend a MCUCSA spring conference, meet with professionals in the field, and learn more about our occupation (career services in higher education)). We wish to continue to offer a breakout session about career services in higher education during the business meeting for these students. In fact, over half of the respondents (4/7 or 57.14%) indicated that they will change their future goals and/or short term plans as a result of what they learned through this experience [MCUCSA spring meeting].

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**Budget Request:** Is there something your committee is anticipating needing funds for? If so, please let us know what you are planning to purchase and the cost.

* We have no immediate purchase requests at this time. Our next expenditure is likely to be books for the summer 2018 book club.
* We would again like to provide undergraduate students the opportunity to participate in the spring MCUCSA meeting and breakout session at no charge. This would necessitate that meals for students are funded by MCUCSA. We would again limit participation to 20 students total. In 2017, 11 students participate

**MCUCSA Business Meeting Committee Updates**

**Committee Name:** Membership and Communications

**Committee Members:**

Erin Chamlee, Carleton (chair)

Whitney Moore, U of MN- TC, CSE

Chrissy Francis, Hamline

Jill VanOsdol, Gustavus  
Ana Eliason, U of MN-TC, CLA

**Date:** Summer 2017

**Plans for the Year/Updates Since the Last MCUCSA Meeting:**

* Worked with the programming committee to plan short icebreakers to help members connect with new ones.
* Created a Google document to help connect members during the summer meeting for leisure activities including: beach volleyball, golf, boating, etc.
* Purchased MCUCSA branded portable chargers as a summer membership gift, plus a few extras for the fall meeting.
* Plan to review new visitor/member materials before fall meeting.
* Connected with the MCUCSA Treasurer to discuss streamlining the registration to more easily capture new members.

**Budget Request:** We would like to request $350.00 for 2016-2017 for printing costs and materials associated with welcome folders. As well as membership gift money requested from fall meeting

**MCUCSA Business Meeting Committee Updates**

**Committee Name:** Benchmarking and Research Committee

**Committee Members:** Jennifer Rogers (Co-chair), Grant Eustice (Co-chair), Emily Reinert,Angela Froistad, Dave Broza, Michelle Schmitz

**Plans for the Year/Updates Since the Last MCUCSA Meeting:**

**Outcome from previous member survey:**

Within the MCUCSA Resources webpage there is now a list of career offices that completed a program review/self-study and are willing to act as a resource to other schools considering the self-study process.

**New project:**

A new Minnesota college and university career offices benchmarking survey has been developed by the committee, using the previous 2012 survey as a foundation.

Interest in technology use was made clear in the Summer 2016 meeting. Therefore, additional questions on this topic were added to the survey as a result.

The survey is in Survey Monkey and will be distributed to all career center directors.

We encourage all schools to complete the survey by or before July 31.

Data analysis will be the main activity of the committee during 2017-2018, with the goal to present findings at the Spring 2018 MCUCSA meeting.

**MCUCSA Business Meeting Committee Updates**

**Committee Name: Government and Non-Profit Career Fair**

**Committee Members:**

Erin Reichelt, Erica Tealy, Joyce Halverson, Ben Hanson, Bai Vue, Dave Broza, Chrissy Francis, Brenton Rice, Melissa Wilson, Deanna Goddard, Amber Bieneck-Thom, Erin Chamlee, Jennifer Guyer-Wood

**Plans for the Year/Updates Since the Last MCUCSA Meeting:**

* Upcoming fairs: Friday October 20, 2017 and Friday October 19, 2018
* Exploring using an App to help students understand employers attending/jobs and internships available
* Explore holding a networking session (requested by employers) outside of the fair. Employer requested a pre-fair event.

**Budget Request:** Exploring the possibility of using an App to help students better access information about employers and jobs. Not ready to request funds at this time.

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| REGISTRATIONS | |
| Registrations Received | 101 |
| Employers Attended Career Fair | 94 |
| Cancelled and did not receive a refund | 0 |
| Cancelled and did not pay  Impact | 1 |
| No Shows  Minnesota Army National Guard | 1 |
| Wait List  The Sanneh Foundation  United States Marine Corps Officer Selection Team  YMCA Camp Ihduhapi  USDA/FSA  St Paul Public Schools | 5 |

|  |  |
| --- | --- |
| REPS ATTENDING JOB FAIR | |
| Reps from organizations attending the fair | 180 |

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| --- | --- |
| STUDENTS ATTENDING JOB FAIR | |
| Students attending the fair | 731 |

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| --- | --- |
| PRESENTATION ATTENDACE | |
| 10:15 a.m. - NP 101: Intro to Careers in Nonprofits | 49 |
| 11:30 a.m. - Professionals in Government: City, County, State and Federal Jobs | 43 |
| 1:00 p.m. - Careers in Federal Government | 47 |

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| --- | --- |
| FACILITIES | |
| Organizations registered as Government | 46 |
| Organizations registered as Nonprofit | 49 |

**MCUCSA Business Meeting Committee Updates**

**Committee Name:** Constitution Committee

**Committee Members:** Bobbi Murphy (Chair) Janet Pribyl and Heidi Harlander

**Plans for the Year/Updates Since the Last MCUCSA Meeting:**

The committee has connected with each other and the Executive Board via e-mail, to discuss the most efficient way to present and discuss the MCUCSA Constitution recommendations that will be brought to the membership at the summer conference at Breezy Point.   The membership has been provided more than one opportunity to review the recommendations that have been put forth.

**MCUCSA Business Meeting Committee Updates**

**Committee Name: Awards Committee**

**Committee Members:** Cindy Boe (UMM), Cynthia Favre (Gustavus), Pam Weller (Mankato)

**Plans for the Year/Updates Since the Last MCUCSA Meeting:**

Meet with Executive Board to discuss the awards; summer meeting program

**Budget Request:** Is there something your committee is anticipating needing funds for? If so, please let us know what you are planning to purchase and the cost:

We plan to for the usual plaques and awards that we present. The same budget as in past years.